

ADVERTISEMENT FOR DEPARTMENT OF LABOUR

- POST:** **CAREER COUNSELOR (CAREER GUIDANCE)**
- REFERENCE NO:** **HR 4/4/10/46**
- SALARY:** Commencing: R206 982 per annum
All Inclusive: R278 018 per annum
- CENTRE:** **Provincial Directorate: Western Cape: Labour Centre: George**
- REQUIREMENTS:** A Honours Degree in Psychology or equivalent qualification plus 2 - 3 years relevant functional experience. Registration with the HPCSA as a Registered Counselor / Psychometric Independent Practice / supervised practice. **Knowledge:** Knowledge of the Public Finance Management Act, Labour Relations Act, Employment Equity Act, Health Professions Act, Skills Development Act, Skills Development Levies Act, Public Service Regulations Act **Skills:** Self management, facilitation, computer literacy, presentation, communication, interpersonal relations, conflict management, reporting, stakeholder relationship management, psychometric assessment, career guidance.
- NOTE:** The successful candidate will be expected to sign a performance agreement. Code EB driver's license
If you have not been contacted within 8 weeks after the closing date of this advertisement, please consider your application to be unsuccessful. Please take note that all qualifications are subject to verification. All shortlisted candidates will be subjected to a security clearance.
The Department of Labour is an equal opportunity, affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department.
No faxed copies will be considered
- DUTIES:**
 - Provide support to strategic and operational planning around career guidance.
 - Provide and implement career guidance services of the Labour Centre.
 - Implement psychometric assessment services of the Labour Centre.
 - Ensure sufficient resources for delivery of career guidance services.
 - Monitoring career guidance and psychometric assessment services.
- APPLICATIONS:** The Chief Director Provincial Operations: Western Cape
Department of Labour, PO BOX 872 Cape Town, 8000
- CLOSING DATE:** 22 August 2011