

DEPARTMENT OF SOCIAL DEVELOPMENT

SOCIAL WORK SCHOLARSHIP 2010

STUDENT GUIDE

DEPARTMENT OF SOCIAL DEVELOPMENT SOCIAL WORK SCHOLARSHIP FOR 2010

As part of the recruitment and retention strategy and initiative to address critical and scarce skills in the sector, the National Department of Social Development is hereby making a scholarship available in the field of Social Work.

Applications are open to current Social Work students as well as prospective students who would like to enroll for a Social Work Degree for the 2010 academic year. Students who are currently holders of a National Department of Social Development Scholarship do not have to apply.

The Scholarship will cover Registration, Tuition, Prescribed books, stipend for practical's and official accommodation provided by the University (ONLY ACCOMODATION, WHICH HAS BEEN CONTRACTED BY THE RELEVANT UNIVERSITY MIGHT BE CONSIDERED).

The applicant must:

1. Be a South African Citizen
2. New applicants must comply with the entry requirements set by the University and provide proof of admission by the University or a proof of payment for admission.
3. Fully and correctly complete the scholarship application form which is obtainable from the Social Work faculty at the University or from the Provincial Departments of Social Development (See contact details below).
4. Attach the following documentation such as a CV, certified copies of grade 12 results, Academic Record, your Identity Document, your parents or legal guardian identity document and their proof of income.
5. Be prepared to enter into an agreement for counter service with the Department of Social Development.

NB: Closing date for applications: 30 October 2009

No late or faxed applications will be considered. Due to large volumes of correspondence received, only successful candidates will be contacted.

Application forms should be submitted to: The Provincial Offices of the Department of Social Development.

Their contact details, contact person, postal and physical addresses are provided on Page 6 and 7 (last two pages) of this document.

Closing date: 30 October 2009

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Department:
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DEPARTMENT OF
**SOCIAL
DEVELOPMENT**
FOR SUSTAINABLE COMMUNITIES

Page 1 of 7



DEPARTMENT OF SOCIAL DEVELOPMENT

SOCIAL WORK SCHOLARSHIP 2010

STUDENT GUIDE

DEPARTMENT OF SOCIAL DEVELOPMENT SOCIAL WORK SCHOLARSHIP FOR 2010

REMEMBER:

THIS IS AN APPLICATION FOR A DEPARTMENT OF SOCIAL DEVELOPMENT SCHOLARSHIP. THIS IS NOT THE OFFICIAL APPLICATION FORM FROM THE UNIVERSITY. THE STUDENT SHOULD STILL APPLY TO THE UNIVERSITY OF HIS/HER CHOICE TO REQUEST ADMISSION.

THE APPLICANT MUST:

1. Be a South African Citizen
2. Comply with the entry requirements set by the University
3. Fully and correctly complete the Scholarship Application form
4. Be prepared to enter into an agreement with the Department (More details will be contained in the agreement)
5. Must complete the qualification within the minimum period as prescribed by the University

WHAT DOCUMENTATION MUST I ATTACH TO MY APPLICATION?

NEW APPLICANTS

1. Certified copy of Grade 12 results
2. Certified copy of Identity Document of applicant
3. Certified copy of ID and Proof of income of Parent/ Guardian
4. Current first year students/Prospective students in Social Work who need to undergo a selection process as prescribed by the University must provide proof that they have been selected to continue with their studies. (proof of admission by the University/proof of payment for admission)

If the above documentation is not attached to your application form then your application will not be considered.

CURRENT SOCIAL WORK STUDENTS WHO HAVE NOT APPLIED (OR WERE NOT SUCCESSFUL) FOR A DEPARTMENT OF SOCIAL DEVELOPMENT SCHOLARSHIP IN THE PAST

1. Certified copy of Identity Document of applicant
2. Certified copy of Academic record on the official letterhead of the University

Please note that current Social Work students must have passed all their major subjects and at least 50% of their ancillary subjects to be considered for the scholarship.

HOW WILL I KNOW THAT I HAVE BEEN SELECTED FOR A SCHOLARSHIP?

A selection panel will assess all the applications received. Due to the large number of applications received Only successful candidates will be informed in writing. Make sure that the address provided on your application form is correct.

The applicant must indicate in writing if he/she accepts the scholarship. A special reply slip will be attached to the notification letter and will have to be returned to the Departmental representative within 14 days after receipt of the notification.

After receipt of the acceptance letter of the applicant by the Departmental Representative, arrangements will be made for the signing of the scholarship contract. (More details will be contained in the contract).

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Department:
Social Development
REPUBLIC OF SOUTH AFRICA



DEPARTMENT OF
**SOCIAL
DEVELOPMENT**
FOR SUSTAINABLE COMMUNITIES

Page 2 of 7



DEPARTMENT OF SOCIAL DEVELOPMENT

SOCIAL WORK SCHOLARSHIP 2010

STUDENT GUIDE

DEPARTMENT OF SOCIAL DEVELOPMENT SOCIAL WORK SCHOLARSHIP FOR 2010

A copy of the acceptance letter and the signed scholarship contract will be provided to NSFAS to arrange for payment.

Scholarship monies will only be paid out once the scholarship contract, curriculum exposition, the letter of acceptance and the specified statement of fees due to the University have been received by the Department/NSFAS. It is in your own interest to furnish the relevant parties with the above-mentioned documents without delay.

Failure to comply with these stipulations will mean that you forfeit the scholarship

AFTER COMPLETION OF MY STUDIES

Fourth year students must provide copies of their final results within one month after completion of their studies in order to ensure placement according to the contractual Obligations (Contract will provide more information)

WHAT WILL BE COVERED BY THE SCHOLARSHIP?

The Scholarship will pay for Registration, Tuition, Prescribed books and Official Accommodation provided by the University. Only accommodation contracted by the relevant university will be considered.

Please note that:

Only specified accounts will be paid. When purchasing books, every item must be specified. Only prescribed study material will be covered by the scholarship.

This Department pays, within the amount of the scholarship, only appropriate expenses and does not pay out any unused money to the student.

All claims for payment must be submitted to your NSFAS office by not later than 1 March 2010 for the first semester and 1 August 2010 for the second semester to ensure that all accounts are paid timeously.

STUDENTS SHOULD LIAISE WITH THE FINANCIAL AID OFFICES TO COMPLETE AND SIGN THE SCHEDULE OF PARTICULARS. FAILURE TO DO THIS MAY RESULT IN THE NON-PAYMENT OF YOUR ACCOUNTS.

Full study fees will only be settled after April, however a minimum payment will be made by NSFAS after receipt of a proforma invoice.

To enable the Department to keep abreast of your academic progress and to authorize the payment of scholarship monies for further years, it will be necessary for you to give an exposition of your intended curriculum for each year of study. This should clearly indicate your major and ancillary subjects.

On enrolling at an Institution of Higher Learning for the new academic year, kindly fill in the name and address of the above-mentioned departmental representative on the appropriate section of the registration form. This will ensure that both a progress report as well as your examination results will be forwarded to the Department. Such action will expedite the payment of your scholarship money by NSFAS.

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Department:
Social Development
REPUBLIC OF SOUTH AFRICA



DEPARTMENT OF
**SOCIAL
DEVELOPMENT**
FOR SUSTAINABLE COMMUNITIES



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SOCIAL WORK SCHOLARSHIP

APPLICATION FORM (2010)

SOCIAL WORK SCHOLARSHIP				
PLEASE PRINT CLEARLY IN BLOCK LETTERS				
Submit a certified copy of your ID				
SURNAME:		ID NO:		
FIRST NAMES:		NATIONALITY:		
GENDER:		RACE:		
HOME ADDRESS: (RESIDENTIAL)		POSTAL ADDRESS:		
ARE YOU FROM: (indicate with an X)	URBAN	RURAL	INFORMAL SETTLEMENT	FARM
ARE YOU FROM A RESIDEN- TIAL CARE FACILITY (PLEASE INDICATE				
HOME TEL NO:		CELL NO:		
DO YOU HAVE ANY PHYSICAL DISABILITY?			YES	NO
IF YES PLEASE SPECIFY THE NATURE OF THE DISABILITY 				
WHICH SCHOOL HAVE YOU ATTENDED IN GRADE 11 AND 12				
NAME OF SCHOOL	GRADE COMPLETED	PERIOD		
		YYYY	MM	DD
		YYYY	MM	DD
ARE YOU ALREADY REGISTERED AT AN INSTITUTION OF HIGHER LEARNING?			YES	NO
IF YES, NAME OF INSTITUTION ATTACH COPY OF LAST YEAR'S RESULTS				
CURRENT YEAR OF STUDY (X)	1 st	2 nd	3 rd	4 th
COST FOR STUDY	1 ST	2 ND	3 RD	4 TH
PER ANNUM	Amount R	R	R	R

Closing date: 30 October 2009

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Department:
Social Development
REPUBLIC OF SOUTH AFRICA



DEPARTMENT OF
**SOCIAL
DEVELOPMENT**

FOR SUSTAINABLE COMMUNITIES

Page 4 of 7



DEPARTMENT OF SOCIAL DEVELOPMENT

SOCIAL WORK SCHOLARSHIP

APPLICATION FORM (2010)

DID YOU APPLY FOR UNIVERSITY ADMISSION (PLEASE ATTACH PROOF OF PAYMENT FOR ADMISSION)	YES	NO
HAVE YOU APPLIED FOR OFFICIAL RESIDENCE PROVIDED BY THE UNIVERSITY	YES	NO
COSTS FOR RESIDENCE:	Amount R	
PARENT/LEGAL GUARDIANS/CAREGIVER INFORMATION:		
SURNAME:		
RELATIONSHIP EG PARENT/GUARDIAN		
FIRST NAMES:		
EMPLOYER:		
OCCUPATION:		
ID NUMBER:		
TELEPHONE NO:		
FAX NO:		
E-MAIL ADDRESS:		
CELLPHONE NO:		
* PLEASE SUBMIT CERTIFIED COPIES OF ID AND PROOF OF INCOME OF PARENTS/LEGAL GUARDIANS		
DECLARATION BY APPLICANT		
I.....,ID:.....confirms that this information is correct.		
Signature:.....		
Date:.....		

Closing date: 30 October 2009

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Social Development
REPUBLIC OF SOUTH AFRICA



DEPARTMENT OF
**SOCIAL
DEVELOPMENT**

FOR SUSTAINABLE COMMUNITIES



DEPARTMENT OF SOCIAL DEVELOPMENT

SOCIAL WORK SCHOLARSHIP 2010

STUDENT GUIDE

DEPARTMENT OF SOCIAL DEVELOPMENT SOCIAL WORK SCHOLARSHIP FOR 2010

You may not change your field of study for which the scholarship was awarded.

Who can I contact to get more information with regard the scholarship?
Details of Provincial Representatives from the Department of Social Development

Gauteng	Information Help Desk Perm Building 75 Commissioner Street Johannesburg 2000 Website: http://www.socdev.gpg.gov.za/index.asp	OR	Tel :011 355 7929/7760/7766 Private Bag X35 Johannesburg 2000
Mpumalanga	Ms Drikka Nyakane No 7 Government Boulevard Riverside Complex Building No.3 2 nd Floor Nelspruit 1200 Website: http://www.mpumalanga.gov.za/healthsocserv/home.htm	OR	Tel: 013 766 3524/3317 Private Bag X11213 Nelspruit 1200
Limpopo	Mr Slicks Nkgatli/Mr Kwena Mokgohloa 18 College Street Polokwane 0700 Website: http://www.limpopo.gov.za/prov_dept/health_socialdev/	OR	Tel: 015 293 6308/6279/6404 Private Bag X9302 Polokwane 0700
Western Cape	Ms Amina Osman/Mr Lunga Hita Union House 14 Queen Victoria Road Cape Town 8000	OR	Tel: 021 483 2640/6258 Private Bag X9112 Cape Town 8000
Northern Cape	Mr Neville van Wyk Du Toit Span Building (15 th Floor) Du Toit Span Street Kimberley 8300	OR	Tel: 053 831 4041 Private Bag X5042 Kimberley 8300
Eastern Cape	Ms Nomathemba Gola Phalo House (Room 121) BHISHO 5605 Website: http://www.socdev.ecprov.gov.za/Pages/socialdevelopment.aspx	OR	Tel: 040 608 9161/9120 Private Bag X0039 BHISHO 5605
Free State	Ms Jane Buffel Liberty Life Building St Andrews Street Bloemfontein 9300 Website: http://www.fssocdev.gov.za/	OR	Tel: 051 407 0742 Private Bag X20616 Bloemfontein 9300

Closing date:30 October 2009

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Social Development
REPUBLIC OF SOUTH AFRICA



DEPARTMENT OF
**SOCIAL
DEVELOPMENT**

FOR SUSTAINABLE COMMUNITIES

Page 6 of 7



DEPARTMENT OF SOCIAL DEVELOPMENT

SOCIAL WORK SCHOLARSHIP 2010

STUDENT GUIDE

DEPARTMENT OF SOCIAL DEVELOPMENT
SOCIAL WORK SCHOLARSHIP FOR 2010

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**Who can I contact to get more information with regard the scholarship?
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North West	Ms Mirriam Kgori Tirelo Building (1 st Floor) Dr Albert Luthuli Mmabatho 2735	OR	Tel: 018 387 5616 Private Bag X2868 Mmabatho 2735
Kwazulu Natal	Mr Bhekuyise Sibiya Mayors Walk Office Park 174 Mayors Walk Road Pietermaritzburg 3200 3200 Website: http://www.kznsocdev.gov.za/	OR	Tel: 033 264 2104 Private Bag X96144 Pietermaritzburg

Closing date: 30 October 2009

www.dsd.gov.za

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Department:
Social Development
REPUBLIC OF SOUTH AFRICA



DEPARTMENT OF
**SOCIAL
DEVELOPMENT**

FOR SUSTAINABLE COMMUNITIES



Page 7 of 7