

**PROVINSIALE TESOURIE • PROVINCIAL TREASURY •  
UNONDYEBO WEPHONDO**



Verwysing  
Reference T16/7  
Isalathiso

Navrae  
Enquiries LJOSIAS  
Imibuzo

**TREASURY CIRCULAR NO. 47/2009**

THE PREMIER

THE MINISTER OF AGRICULTURE  
THE MINISTER OF COMMUNITY SAFETY  
THE MINISTER OF CULTURAL AFFAIRS AND SPORT  
THE MINISTER OF EDUCATION  
THE MINISTER OF FINANCE, ECONOMIC DEVELOPMENT AND TOURISM  
THE MINISTER OF HEALTH  
THE MINISTER OF HOUSING  
THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING  
THE MINISTER OF SOCIAL DEVELOPMENT  
THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT  
THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

ALL OTHER MEMBERS OF PARLIAMENT

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER) (ACTING)  
THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR P WILLIAMS)  
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (DR GA LAWRENCE)  
THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MR RB SWARTZ)  
THE ACCOUNTING OFFICER: VOTE 6: HEALTH (PROF KG HOUSEHAM)  
THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MS K LUBELWANA)  
THE ACCOUNTING OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MR DP DANIELS) (ACTING)  
THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR R ELLIS) (ACTING)  
THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR J FOURIE) (ACTING)  
THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)  
THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR B ROBERTS)  
THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS) (ACTING)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR P O'BRIEN) (ACTING)  
THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS A SMIT)  
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)  
THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)  
THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)  
THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)  
THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)  
THE CHIEF FINANCIAL OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MR D BASSON)  
THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR AA GAFFOOR)  
THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)  
THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)  
THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)  
THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)  
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE) (ACTING)  
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)  
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)  
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)  
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)  
THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)  
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)  
THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS PG PIEDT)  
THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR H DU TOIT) (ACTING)  
THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)  
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)  
THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)  
THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)  
THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)  
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MR PP PIENAAR) (ACTING)  
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR L HARTLE) (ACTING)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)  
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)  
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)  
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)  
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)  
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)  
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)  
THE HEAD: OFFICE OF THE MINISTRY (MS J DAVIDS)

THE PROVINCIAL AUDITOR  
MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

For information

**BID REQUIREMENTS RT70-2010CV: SUPPLY AND DELIVERY OF PETROL; AUTOMOTIVE DIESEL FUEL; ILLUMINATING PARAFFIN; MARINE GAS OIL; HEAVY FURNACE OIL; POLAR DIESEL AND AVIATION FUEL TO THE STATE**

**1. PURPOSE**

- 1.1 To inform the department that the National Treasury: Contract Management is in the process of renewing the Contract RT70-2007CV for rendering the supply and delivery of petrol; automotive diesel fuel; illuminating paraffin; marine gas oil; heavy furnace oil; polar diesel and aviation fuel to the state which expires on the 31<sup>st</sup> August 2009.

**2. REQUEST**

- 2.1 The SCM Manager are hereby requested to complete the attached requirements questionnaire marked as annexure "A" and the specification meeting attendance confirmation marked as annexure "B" and return the documents to the Provincial Treasury by no later than 14 August 2009.
- 2.2 Please note should the documents not reach the office by the aforesaid date, it will be assumed that the department does not participate in the abovementioned contract.

Kindly submit the attached annexure "A" and "B" documents to:

The Head Asset Management  
**3<sup>rd</sup> Floor, 15 Wale Street**  
Provincial Legislature Building  
Cape Town  
8000

**FOR ATTENTION: Ms L Josias (021 483 3275)**

Or alternatively

Fax: 021 483 4671

E-mail: lj Josias@pgwc.gov.za



**MS NADIA EBRAHIM**

**SENIOR MANAGER: ASSET MANAGEMENT**

**DATE:** 23/07/2009



# national treasury

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

Private Bag X115, Pretoria, 0001 · Tel: (+27 12) 315 5111 · Fax: (+27 12) 323 1783

**Enquiries:** Mothushi Moifo, **Ref:** RT70-2010CV, **Tel:** 012 395 6521, **Fax:** 086 650 4052 or (012) 315 5400,  
**E-mail:** mothushi.moifo@treasury.gov.za

Head of Supply Chain Management Unit  
Western Cape Treasury,  
Private Bag x 9165  
Capetown  
8000

**Dear:** Sir / Madam

**BID REQUIREMENTS RT70-2010CV: SUPPLY AND DELIVERY OF PETROL; AUTOMOTIVE DIESEL FUEL; ILLUMINATING PARAFFIN; MARINE GAS OIL; HEAVY FURNACE OIL; POLAR DIESEL AND AVIATION FUEL TO THE STATE.**

The contract RT70-2007CV for the supply and delivery of petrol; automotive diesel fuel; illuminating paraffin; marine gas oil; heavy furnace oil; polar diesel and aviation fuel will expire on 31 August 2010. National Treasury: Contract Management is in the process of renewing the contract.

Your Department is kindly requested to complete the attached requirements questionnaire form together with specification meeting attendance confirmation and return them to National Treasury: Contract Management not later than **Monday; 31 August 2009**. The specification meeting is scheduled as follows:

**Date:** 09 September 2009

**Venue:** National Treasury, 240 Vermeulen Street (9<sup>th</sup> floor room 901)

**Time:** 09:30

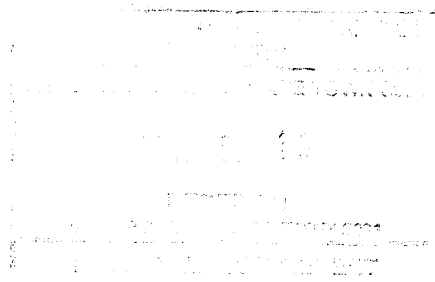
Please take note that if the attached requirements questionnaire form does not reach this Office by 31 August 2009 it will be regarded that no comments or participation in above contract is required.

Kindly ensure that the Division responsible for procuring this commodity within your Department and provincial departments completes the requirements questionnaire attached and attend the specification meeting.

Your input is highly appreciated

Yours Faithfully

Mothushi N. Moifo  
**For CHIEF DIRECTOR: CONTRACT MANAGEMENT**  
**DATE:** 06 July 2009





# **national treasury**

Department:  
National Treasury  
**REPUBLIC OF SOUTH AFRICA**

**Enquiries:** Mothushi Moifo, **Ref:** RT70-2010CV, **Tel:** 012 395 6521, **Fax:** 086 650 4052 or (012) 315 5400,  
**E-mail:** mothushi.moifo@treasury.gov.za

Mr NM Moifo  
Private Bag x 49  
Pretoria  
0001

**Attention:** NM Moifo

## **SPECIFICATION MEETING ATTENDANCE CONFIRMATION**

**RT70-2010CV: SUPPLY AND DELIVERY OF PETROL; AUTOMOTIVE DIESEL FUEL; ILLUMINATING PARAFFIN; MARINE GAS OIL; HEAVY FURNACE OIL; POLAR DIESEL AND AVIATION FUEL TO THE STATE.**

I Mr/Mrs/Miss/Dr.....will represent the  
Department of ..... In the following  
meeting: RT70-2010CV Specification Meeting

**Date:** 09 September 2009

**Venue:** National Treasury, 240 Vermeulen Street (9<sup>th</sup> floor room 901)

**Time:** 09:30

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# **national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

Enquiries: Motshuli Moifo, Ref: RT70-2010CV, Tel: +27 12 395 6521, Fax: +27 12 315 5400, E-mail: Motshuli.moifo@treasury.gov.za

## **REQUIREMENTS QUESTIONNAIRE**

Chief Director:  
**Contract Management**  
Private Bag X 49  
PRETORIA  
0001

**FAX: 086 650 4052**

**ATTENTION: MOTHUSHI MOIFO**

**REQUIREMENTS QUESTIONNAIRE: RT 70-2010CV- SUPPLY AND DELIVERY OF PETROL; AUTOMOTIVE DIESEL FUEL; ILLUMINATING PARAFFIN; MARINE GAS OIL; HEAVY FURNACE OIL; POLAR DIESEL AND AVIATION FUEL TO THE STATE FOR THE PERIOD 01 SEPTEMBER 2010 TO 31 AUGUST 2013**

**INDICATE IF PARTICIPATION ON THE ABOVE MENTIONED CONTRACT IS REQUIRED?**

<b>Yes</b>	
<b>No</b>	

1. Is your Department currently participating in the contract, which ends on 31 August 2010?

\_\_\_\_\_

1.1 If not, provide reasons.

\_\_\_\_\_

\_\_\_\_\_

1.2 If yes, provide reasons for the:

1.2.1 Advantages of this contract;

\_\_\_\_\_

\_\_\_\_\_

1.2.2 Disadvantages of this contract,

\_\_\_\_\_

\_\_\_\_\_



2. If yes, indicate the total amount your Department has spent on the current contract up until 30 June 2009.

R \_\_\_\_\_

3. Also indicate whether your Department has budgeted for the procurement of this service / supply for the current financial year?

\_\_\_\_\_

3.1 What amount has been budgeted for?

R \_\_\_\_\_

4. Does your Department agree that this is the ideal contract to achieve the Governments objectives as indicated in the Preferential Procurement Regulations?

\_\_\_\_\_

4.1.1 If not, provide reasons please.

\_\_\_\_\_

\_\_\_\_\_

5. Do you agree that the following goals will be promoted should this contract be decentralized to each Department:

Promotion of HDI's; and  
Promotion of SMME's;

\_\_\_\_\_

5.1 If not, provide reasons please?

\_\_\_\_\_

5.2 If this contract is decentralized, will your current delegations / accreditation suffice for the procurement of this tender on a departmental level?

\_\_\_\_\_



5.3 Please indicate if any other goals as outlined in the Regulations of the PPPF Act can also be promoted through this contract and why?

---

---

---

6. Are you of the opinion that the present contract is in any way ambiguous?

---

---

6.1 If yes, provide reasons please.

---

---

---

7. Are you of the opinion that the industry has been:

7.1 properly consulted; or

---

---

7.2 should have a more active role in this tender?

---

---

7.3 If yes in paragraph 7.2, provide details of the industry's representative.

---

---

8. Please take note that if this questionnaire does not reach this Office on or before **31 August 2009**, it will be regarded that no comments, figures or participation is applicable for this contract.



9. Kindly ensure that the Division responsible for procuring this commodity within your Department completes this document.

NAME \_\_\_\_\_

FOR DEPARTMENT OF \_\_\_\_\_

RANK \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_