

Appendix A

Forms to be completed by all metropolitan, local and district municipalities

RETURN FOR 2009/10

MUNICIPALITY	WC023 Drakenstein	PROVINCE	WC WESTERN CAPE
WEB ADDRESS	www.drakenstein.gov.za	GRADE ¹	10
E-MAIL ADDRESS	ceo@drakenstein.gov.za		

A. GENERAL INFORMATION

Postal address:		Deputy Mayor/Executive Mayor:	
P.O. Box	PO Box 12	Name	Mr. M Nothnagel
City / Town	Paarl	Telephone number	021 807 4618
Postal Code	7622	Cell number	
Street address		Fax number	021 872 3757
Building	Civic Centre	E-mail address	Matthys.Nothnagel@drakenstein.gov.za
Street No. & Name	Bergriver Boulevard	Municipal Manager:	
City / Town	Paarl	Name	Dr. S Kabanyane
Postal Code	7622	Telephone number	021 807 4775
General Contacts		Cell number	082 852 8770
Telephone number	021 807 4500	Fax number	021 872 8054
Fax number	021 807 8054	E-mail address	Sidima.Kabanyane@drakenstein.gov.za
Speaker:		Financial Manager	
Name	Mr. Mgajo	Name	Mr C Petersen
Telephone number	021 807 4619	Telephone number	021 807 4623
Cell number	082 459 8345	Cell number	082 776 2940
Fax number	021 872 3757	Fax number	021 807 4625
E-mail address	Sikhumbuzo.Mgajo@drakenstein.gov.za	E-mail address	Cavin@drakenstein.gov.za
Mayor/Executive Mayor:			
Name	Mrs C Manuel		
Telephone number	021 807 4613		
Cell number	082 459 8359		
Fax number	021 872 3757		
E-mail address	CharmaineM@drakenstein.gov.za		

1 Grade in terms of the Remuneration of Public Office Bearers Act.

Save file as: AppA_Muncde_ccyy.XLS
 ccyy = Financial Year End
 Muncde = Municipality Code
 (e.g. AppA_GT411_2007.XLS)

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE ²							
1	INFRASTRUCTURE						
2	Land and buildings	23,189,519	23,189,519	18,719,959	-19.27%	18,140,319	20,608,720
3	Roads, pavements, bridges & stormwater	16,585,030	16,585,030	24,588,515	48.26%	21,449,115	21,813,230
4	Water reservoirs & reticulation	28,526,000	28,526,000	39,915,849	39.93%	47,008,336	29,015,672
5	Car parks, bus terminals & taxi ranks	0	0	0	0.00%	0	0
6	Electricity reticulation	22,574,718	22,574,718	25,835,000	14.44%	25,130,000	34,662,000
7	Sewerage purification & reticulation	33,600,241	33,600,241	54,009,188	60.74%	60,207,164	74,240,328
8	Housing	38,244,000	38,244,000	48,045,000	25.63%	56,985,000	67,559,000
9	Street lighting	580,000	580,000	600,000	3.45%	650,000	850,000
10	Refuse sites	0	0	1,400,000	0.00%	1,600,000	300,000
11	Gas	0	0	0	0.00%	0	0
12	Other	200,000	200,000	700,000	250.00%	500,000	0
13	Sub-total (lines 2-12)	163,499,508	163,499,508	213,813,511	30.77%	231,669,934	249,048,950
14	COMMUNITY						
15	Establishment of parks & gardens	130,000	130,000	592,050	355.42%	580,000	598,000
16	Sport fields	939,500	939,500	0	-100.00%	0	0
17	Community halls	8,000,000	8,000,000	0	-100.00%	0	0
18	Libraries	1,962,996	1,962,996	737,004	-62.46%	0	0
19	Recreation facilities	330,868	330,868	2,000,000	504.47%	3,000,000	3,000,000
20	Clinics	0	0	0	0.00%	0	0
21	Museums & art galleries	0	0	35,000	0.00%	0	0
22	Other	42,537,065	42,537,065	35,311,434	-16.99%	12,732,249	12,382,000
23	Sub-total (lines 15-22)	53,900,429	53,900,429	38,675,488	-28.25%	16,312,249	15,980,000

2 Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
	EXPENDITURE ⁶						
24	OTHER ASSETS						
25	Other motor vehicles	10,283,180	10,283,180	5,020,000	-51.18%	3,171,000	5,329,550
26	Plant & equipment	10,401,105	10,401,105	28,660,113	175.55%	19,129,303	13,563,000
27	Office equipment	3,849,981	3,849,981	3,064,219	-20.41%	3,135,514	2,703,500
28	Abattoirs	0	0	0	0.00%	0	0
29	Markets	0	0	0	0.00%	0	0
30	Airports	0	0	0	0.00%	0	0
31	Security Measures	0	0	0	0.00%	575,000	735,000
32	Other	1,160,000	1,160,000	3,846,000	231.55%	0	0
33	Sub-total (Lines 25-32)	25,694,266	25,694,266	40,590,332	57.97%	26,010,817	22,331,050
34	SPECIALISED VEHICLES						
35	Refuse	2,000,000	2,000,000	0	-100.00%	0	0
36	Fire	0	0	0	0.00%	0	0
37	Conservancy	0	0	0	0.00%	0	0
38	Ambulances	0	0	0	0.00%	0	0
39	Buses	0	0	0	0.00%	0	0
40	Sub-total (Lines 35-39)	2,000,000	2,000,000	0	-100.00%	0	0
41	TOTAL (13+23+33+40)	245,094,203	245,094,203	293,079,331	19.58%	273,993,000	287,360,000

⁶ Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
42	SOURCES OF FINANCE: ¹⁰						
43	Grants and subsidies from National Government:						
44	a) Allocated 2009/10	22,339,000	22,339,000	37,489,000	67.82%	26,583,000	28,801,000
45	b) Carry over from previous years	500,000	500,000	0	-100.00%		
46	Sub-total (Lines 44-45)	22,839,000	22,839,000	37,489,000	64.14%	26,583,000	28,801,000
47	Grants and subsidies from Provincial Government:						
48	a) Allocated 2009/10	40,206,996	40,206,996	47,882,004	19.09%	56,885,000	67,559,000
49	b) Carry over from previous years			0	0.00%		
50	Sub-total (Lines 48-49)	40,206,996	40,206,996	47,882,004	19.09%	56,885,000	67,559,000
51	Grant and subsidies from District Municipalities: ¹¹						
52	a) Allocated 2009/10				0.00%		
53	b) Carry over from previous years				0.00%		
54	Sub-total (Lines 52-53)	0	0	0	0.00%	0	0
55	TOTAL (46+50+54)	63,045,996	63,045,996	85,371,004	35.41%	83,468,000	96,360,000
56	External Loans	123,960,495	123,960,495	95,520,307	-22.94%	85,000,000	85,000,000
57	Internal Advances	52,087,712	52,087,712	107,188,020	105.78%	100,000,000	100,000,000
58	Contribution from revenue ¹²				0.00%		
59	Public contributions/donations	6,000,000	6,000,000	5,000,000	-16.67%	5,525,000	6,000,000
60	Other Ad Hoc Financing Sources				0.00%		
61	Other				0.00%		
62	TOTAL (Lines 55-61)	245,094,203	245,094,203	293,079,331	19.58%	273,993,000	287,360,000

¹⁰ Show only funding that has been secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

¹¹ Must correspond with allocations to local municipalities in district municipalities' budget.

¹² Must correspond with contributions to fixed assets under Form C (Operating Budget) on page 6.

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE :						
Allocations to local municipalities ¹⁵	0	0	0	0.00%	0	0
Salaries, wages and allowances	200,511,803	200,511,803	230,451,648	14.93%	254,929,165	278,455,084
<i>General expenditure -</i>						
Electricity bulk purchases	193,440,000	193,440,000	257,709,600	33.22%	324,012,000	405,015,000
Water bulk purchases	13,269,840	13,269,840	15,627,554	17.77%	16,546,696	17,423,472
Sewer payments	0	0	0	0.00%		
Contributions to municipalities for functions & services	0	0	0	0.00%		
Other	343,351,840	343,351,840	372,985,904	8.63%	422,405,362	452,540,940
Repairs and maintenance	67,885,752	67,885,752	89,758,857	32.22%	107,943,386	122,898,925
<i>Capital charges -</i>						
External interest	17,921,140	17,921,140	24,521,024	36.83%	31,381,821	38,768,966
Redemption of external debt	0	0	0	0.00%	0	0
Internal interest and redemption	0	0	0	0.00%	0	0
Contributions to fixed assets	0	0	0	0.00%	0	0
Contributions to special funds	2,468,980	2,468,980	2,710,154	9.77%	2,913,413	3,058,546
Provisions for working capital	21,042,176	21,042,176	23,553,064	11.93%	27,472,065	28,845,669
<i>Total Gross budgeted expenditure</i>	859,891,531	859,891,531	1,017,317,805	18.31%	1,187,603,908	1,347,006,602
Less amounts reallocated	71,539,036	71,539,036	76,599,094	7.07%	82,370,171	86,705,764
TOTAL: Net budgeted expenditure	788,352,495	788,352,495	940,718,711	19.33%	1,105,233,737	1,260,300,838

15 Only to be completed by district municipalities and must correspond with the total allocations under Form D (Allocations To Local Municipalities).

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
INCOME :		16				
Regional Levies	0	0	0	0.00%	0	0
Property rates	126,822,322	126,822,322	154,313,330	21.68%	165,270,848	177,676,643
Electricity	325,236,520	325,236,520	429,127,122	31.94%	530,468,784	651,289,805
Water	58,159,805	58,159,805	68,608,300	17.97%	75,474,123	83,220,525
Sanitation	31,188,678	31,188,678	30,723,607	-1.49%	31,595,852	34,021,847
Refuse removal	42,347,014	42,347,014	42,147,200	-0.47%	44,606,396	47,835,182
Contributions by municipalities for functions & services				0.00%		
Grants ¹⁷	41,034,100	41,034,100	49,562,377	20.78%	61,183,506	66,213,000
<i>Interest and investment income:</i>						
External	9,300,000	9,300,000	8,500,000	-8.60%	9,200,000	8,900,000
Internal	12,560,700	12,560,700	10,700,000	-14.81%	12,120,000	13,494,000
Other	63,936,607	63,936,607	66,731,836	4.37%	69,926,957	73,612,000
Surplus funds appropriated	77,766,749	77,766,749	80,304,939	3.26%	105,387,271	104,037,836
TOTAL	788,352,495	788,352,495	940,718,711	19.33%	1,105,233,737	1,260,300,838
Surplus/(Deficit)	0	0	0	0.00%	0	0

16 Actual income and not levied income should be shown.

17 Should match with what is gazetted or written confirmation if not gazetted.

D. ALLOCATIONS TO LOCAL MUNICIPALITIES				2009/10 Budget Return		
	A BUDGET 2008/09 R 20	B EXPECTED 2008/09 R	C BUDGET 2009/10 R 19&21	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
New allocations				0.00%		
Projects brought forward:						
Allocated 2010/11 budget						
Allocated 2009/10 budget						
Allocated 2008/09 budget						
Allocated 2007/08 budget				0.00%		
Allocated previous financial years				0.00%		
Total	0	0	0	0.00%	0	0

E. BREAKDOWN OF RECOVERABLE COSTS RELATING TO SERVICES				2009/10 Budget Return		
	Approved Establishment staff no.	Budgeted staff no.	Staff cost R	A Total cost R	B Income R	B-A Nett R
Property rates	1,229	1,229	178,960,345	395,830,666	246,315,850	-149,514,816
Electricity	184	184	11,227,285	360,914,899	463,128,945	102,214,046
Water	98	98	3,977,279	52,671,082	92,593,816	39,922,734
Sewerage/Sanitation	138	138	8,098,794	47,527,590	53,433,696	5,906,106
Refuse removal	186	186	16,052,725	37,629,283	62,586,154	24,956,871
Health services	44	44	3,672,904	4,520,764	57,418	-4,463,346
Housing services	61	61	8,462,316	41,624,427	22,602,832	-19,021,595
Other	0	0	0	0	0	0
TOTAL	1,940	1,940	230,451,648	940,718,711	940,718,711	0

19 Must correspond with allocations to local municipalities under Form C.

20 The information furnished in the return for 2008/09 should be given.

21 A list of new allocation and a progress report on projects carried forward must be provided balancing with this column.

F. MONTHLY ACCOUNT FOR HOUSEHOLD - Large Household ²²				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
			²³			
Rates and services charges:						
- Property rates	539.38	539.38	579.83	7.50%	623.32	670.07
- Electricity: Basic levy	130.87	130.87	163.59	25.00%	163.59	196.31
Consumption	414.40	414.40	518.00	25.00%	647.50	777.00
- Water: Basic levy	13.07	13.07	14.38	10.02%	15.82	17.40
Consumption	107.20	107.20	117.92	10.00%	129.71	142.68
Sanitation	62.32	62.32	66.99	7.49%	72.01	77.41
Refuse removal	105.15	105.15	113.04	7.50%	121.52	130.64
Other	0.00	0.00	0.00	0.00%	0.00	0.00
VAT on Services	116.62	116.62	139.15	19.32%	161.02	187.80
TOTAL	1,489.01	1,489.01	1,712.90	15.04%	1,934.49	2,199.31

G. MONTHLY ACCOUNT FOR HOUSEHOLD - Small Household ²⁴				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
			²⁵			
Rates and services charges						
- Property rates	179.79	179.79	193.27	7.50%	207.77	223.35
- Electricity: Basic levy	0.00	0.00	0.00	0.00%	0.00	0.00
Consumption	288.14	288.14	360.18	25.00%	450.22	540.26
- Water: Basic levy	13.07	13.07	14.38	10.02%	15.81	17.40
Consumption	72.65	72.65	79.92	10.00%	87.91	96.70
Sanitation	42.40	42.40	45.58	7.50%	49.00	52.67
Refuse removal	105.15	105.15	113.04	7.50%	121.51	130.63
Other	0.00	0.00	0.00	0.00%	0.00	0.00
VAT on Services	73.00	73.00	85.83	17.58%	101.42	117.27
TOTAL	774.20	774.20	892.20	15.24%	1,033.64	1,178.28

22 Use as basis 1 000m² erf, 150m² improvements, 1 000 units electricity and 30kl water.

23 Increases necessary later due to financing the budget expenditure must be included.

24 Use as basis 300m² erf, 48m² improvements, 498 units electricity and 25kl water.

25 Increases necessary later due to financing the budget expenditure must be included.

H. LIQUIDITY DATA					2009/10 Budget Return	
	A	B	C	C/B		
	30 JUNE 2007	30 JUNE 2008	30 JUNE 2009	INCREASE /	30 JUNE 2010	30 JUNE 2011
	R	R	R	(DECREASE)	R	R
				%		
Cash/Bank Balance:						
Surplus	7,846,245	45,598,583	33,257,000	-27.07%	53,712,000	47,604,000
Deficit				0.00%		
Working capital:						
Provision for bad debts to be written off	196,165	166,510	424,000	154.64%	450,000	454,000
Provision for working capital	27,537,872	48,975,530	23,348,000	-52.33%	22,310,000	23,088,000
Accumulated provision for working capital	79,396,126	128,371,656	152,144,000	18.52%	174,904,000	198,446,000
Debtors outstanding:						
Longer than 90 days	67,854,339	105,325,818	132,702,786	25.99%	152,254,647	172,770,163
61 to 90 days	10,234,378	7,140,839	8,996,932	25.99%	10,322,502	11,713,405
31 to 60 Days	18,181,572	9,182,506	11,569,282	25.99%	13,273,851	15,062,432
30 days or less	45,702,867	45,866,068	46,595,000	1.59%	49,013,000	50,318,000
TOTAL DEBTORS OUTSTANDING	141,973,156	167,515,231	199,864,000	19.31%	224,864,000	249,864,000
Creditors outstanding:						
Longer than 90 days				0.00%		
61 to 90 days				0.00%		
31 to 60 Days				0.00%		
30 days or less	56,949,176	66,926,121	47,950,000	-28.35%	51,745,000	53,789,000
TOTAL CREDITORS OUTSTANDING	56,949,176	66,926,121	47,950,000	-28.35%	51,745,000	53,789,000

I. EXTERNAL INVESTMENTS BY CATEGORY					2009/10 Budget Return	
	A	B	C	C/B		
	30 JUNE 2007	30 JUNE 2008	30 JUNE 2009	INCREASE /	30 JUNE 2010	30 JUNE 2011
	R	R	R	(DECREASE)	R	R
				%		
Unlisted:						
Municipal stock				0.00%		
Assurance stock				0.00%		
Long Term Deposits				0.00%		
Short Term Deposits				0.00%		
Call Deposits	103,891,649	159,033,269	193,864,542	21.90%	219,864,542	248,864,542
Other				0.00%		
Listed:						
Other Municipal Stock	665,000	112,000	112,000	0.00%	112,000	112,000
Other				0.00%		
TOTAL EXTERNAL INVESTMENTS	104,556,649	159,145,269	193,976,542	21.89%	219,976,542	248,976,542

J. REMUNERATION PACKAGES					2009/10 Budget Return	
	A	B	C	C/A		
	BUDGET 2008/09 ²⁶	EXPECTED 2008/09	BUDGET 2009/10	INCREASE / (DECREASE)	BUDGET 2010/11	BUDGET 2011/12
Municipal Manager						
Salary	810,602	833,295	933,295	15.14%	1,026,625	1,129,287
Travel expenses/allowances	141,255	120,000	120,000	-15.05%	132,000	145,200
Entertainment	0	0	0	0.00%	0	0
Other	108,143	80,000	80,000	-26.02%	88,000	96,800
TOTAL	1,060,000	1,033,295	1,133,295	6.91%	1,246,625	1,371,287
Senior Managers						
Number	5	5	5		5	5
Salary ²⁷	3,530,398	3,582,705	4,283,877	21.34%	4,670,265	5,183,491
Travel expenses/allowances ²⁷	828,745	511,695	361,210	-56.41%	397,331	437,064
Entertainment ²⁷	0	0	0	0.00%	0	0
Other ²⁷	311,857	552,650	511,695	64.08%	562,865	619,151
TOTAL	4,671,000	4,647,050	5,156,782	10.40%	5,630,460	6,239,706

²⁶ The information furnished in the return for 2008/09 should be given.

²⁷ Total of: All managers one level below municipal manager.

K. COUNCILLOR ALLOWANCES								2009/10 Budget Return
	Number	Salary per Councillor R	Pension per Councillor R	Medical Aid per Councillor R	Housing allowance R	Use of Personal Facilities R	Cell- /Telephone Allowance R	Travelling Allowance R
Speaker								
Full-time	1	23,626	3,249				1,344	9,057
Part-Time								
Executive Mayor / Mayor								
Full-time	1	28,131	4,220	1,613			1,344	11,321
Part-Time								
Deputy Executive Mayor / Mayor								
Full-time	1	21,989		1,613	3,569		1,344	9,057
Part-Time								
Member of the Executive /Mayoral Committee	9	20,748	3,111	1,613			1,344	8,491
Chairperson of a sub-council								
Councillors determined in terms of section 20 of Act 117 of 98	48	7,457	1,025	1,408			839	3,396
Councillors designated as fulltime in terms of section 18(4) of Act 117 of 98	1	20,887	3,132	1,463			1,344	8,491
Councillors proportionally elected								
Councillor appointed by councils of respective local municipalities								
Councillors representing district management areas								
Traditional leaders								
Councillors receiving sitting allowances								

L. FREE BASIC SERVICES (FBS)

2009/10 Budget Return

This information is required to assess the implementation of Free Basic Services

Please complete each section applicable.

Each question requiring an answer is marked with a number. E.g. "G.1" refers to "General, question 1"

Items without a question number will calculate automatically from other questions.

The summary table under the "General" heading must reflect all FBS provided to households (HH) in the municipal area.

FBS for Water, Sanitation, Electricity / Energy and Refuse have detailed sections. The totals will automatically populate the summary table.

GENERAL			
G.7	Definition of Poor Household	Other	
G.8	Source of Definition of Poor Household	Other	
		2009/10	2010/11
		2011/12	
G.1	Total number of people in municipal area	201,329	202,336
G.2	Total number of poor people in municipal area	12,704	12,767
G.3	Total number of households in municipal area	45,988	46,218
G.4	Total number of poor households in municipal area	12,704	12,767

Summary table of FBS Provided in municipal area							
	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
G.5	FBS provided for property rates (e.g. rebates for indigents etc)	9,100	4,300,000	9,784	4,623,000	10,531	4,976,000
	FBS provided for water	45,988	8,500,000	46,218	9,000,000	46,449	10,000,000
	FBS provided for sanitation	11,111	11,000,000	12,380	13,000,000	11,965	14,000,000
	FBS provided for Electricity / Energy	10,985	8,700,000	10,370	10,266,000	9,788	12,113,000
	FBS provided for Refuse	11,111	11,000,000	12,380	13,000,000	11,965	14,000,000
G.6	Other FBS provided (any other FBS not included above)						
	Total FBS provided in municipal area (total social package)	88,295	43,500,000	91,132	49,889,000	90,698	55,089,000
	Total cost per HH per annum for all FBS		493		547		607

FREE BASIC SERVICES FOR WATER (see separate section for sanitation) **2009/10 Budget Return**

	2009/10	2010/11	2011/12
W.1	Are you authorised to provide the service	Yes	
W.2	Monthly unit used for definition of free basic service	KL	
W.3	Free monthly units (enter a number corresponding to the unit above)	6	
	Method of identifying poor households (choose Y or N for each of the options below)		
W.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	Yes	
W.5	Application by customer (usually related to poverty measurement)	Yes	
W.6	Free basic to all households, increase rates for higher usage)	Yes	
W.7	Geographic targeting (e.g. poor areas)	Yes	
W.8	No. of households with piped water inside dwelling	40,654	40,857
W.9	No. of households with piped water inside yard (but not in dwelling)	203	204
W.10	No. of households using public tap (community stand:distance > 200m from dwelling)	0	0
W.11	No. of households using public tap (community stand:distance < 200m from dwelling)	4,522	4,545
W.12	No. of households with other water supply (borehole, spring, rain-water tank etc)	609	612
W.13	No. of households with no water supply	0	0
	Total No. of households (must agree to total No. of households in municipal area -G.3)	45,988	46,218

Summary of Water FBS Provided

(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete W.13 only, Other values will populate from detail)

2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
W.14	FBS provided by municipality (incl. wholly owned entities)	45,988	8,500,000	46,218	9,000,000	46,449	10,000,000
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	45,988	8,500,000	46,218	9,000,000	46,449	10,000,000
	Cost per HH per annum		185		195		215

Detail of Water FBS from Other Providers

(HH = No. of HH receiving FBS, Cost = cost of providing FBS)

(Select whether Service Agreement has been signed or not)

2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Water FBS Provided by another municipality

(select the demarcation code from list for each municipality that provides Water FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
W.15	FBS provided by							
W.16	FBS provided by							
W.17	FBS provided by							
W.18	FBS provided by							
W.19	FBS provided by							
W.20	FBS provided by							
W.21	FBS provided by							
	TOTAL		0	0	0	0	0	0

Water FBS Provided By Public Entity

(Complete each one applicable)

W.22	FBS provided by Water Board							
W.23	FBS provided by DWAF							
W.24	FBS provided by Other							
	TOTAL		0	0	0	0	0	0

W.25 Water FBS Provided by Private Entity

(Includes Public Private Partnerships (PPP))

FREE BASIC SERVICES FOR SANITATION - SEWERAGE 2009/10 Budget Return

	2009/10	2010/11	2011/12	
S.1	Are you authorised to provide the service	Yes		
S.2	How is sanitation generally billed to the consumer (separate tariff of part of another)	Sanitation Tariff		
S.3	How is Free Basic Service for Sanitation Provided	Sanitation Tariff		
Method of identifying poor households (choose Y or N for each of the options below)				
S.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	Yes		
S.5	Application by customer (usually related to poverty measurement)	Yes		
S.6	Free basic to all households, increase rates for higher usage)	No		
S.7	Geographic targeting (e.g. poor areas)	No		
S.8	No. of households with flush toilet (connected to sewerage)	39,156	39,351	39,548
S.9	No. of households with flush toilet (with septic tank)	2,420	2,432	2,444
S.10	No. of households with chemical toilet	964	969	974
S.11	No. of households with pit latrine (ventilated or not)	626	629	632
S.12	No. of households with bucket latrine	71	72	72
S.13	No. of households with other toilet provisions	0	2,765	2,779
S.14	No. of households with no toilet provisions	2,751	0	0
Total No. of households (agrees to total No. of households in municipal area - G.3)		45,988	46,218	46,449

Summary of Sanitation FBS Provided
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete S.13 only, Other values will populate from detail)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
S.15 FBS provided by municipality (incl. wholly owned entities)	11,111	11,000,000	12,380	13,000,000	11,965	14,000,000
FBS provided by another Municipality	0	0	0	0	0	0
FBS provided by public entities and private institutions	0	0	0	0	0	0
Total FBS benefits in Municipal area	11,111	11,000,000	12,380	13,000,000	11,965	14,000,000
Cost per HH per annum		990		1,050		1,170

Detail of Sanitation FBS from Other Providers
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Sanitation FBS Provided by another municipality
 (select the demarcation code from list for each municipality that provides Sanitation FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
S.16	FBS provided by							
S.17	FBS provided by							
S.18	FBS provided by							
S.19	FBS provided by							
S.20	FBS provided by							
S.21	FBS provided by							
S.22	FBS provided by							
TOTAL			0	0	0	0	0	0

Sanitation FBS Provided By Public Entity
 (Complete each one applicable)

S.23	FBS provided by Water Board							
S.24	FBS provided by DWAF							
S.25	FBS provided by Other							
TOTAL			0	0	0	0	0	0

Sanitation FBS Provided by Private Entity
 (Includes Public Private Partnerships (PPP))

S.26								
------	--	--	--	--	--	--	--	--

FREE BASIC SERVICES FOR ELECTRICITY / ENERGY (completed by category A and B municipalities only) 2009/10 Budget Return

		2009/10
E.1	Monthly unit used for definition of free basic service for Electricity	KWH
E.2	Free monthly units for electricity (enter a number corresponding to the unit above)	100
Method of identifying poor households (choose Y or N for each of the options below)		
E.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No
E.4	Application by customer (usually related to poverty measurement)	No
E.5	Free basic to all households, increase rates for higher usage)	Yes
E.6	Geographic targeting (e.g. poor areas)	No
Do you provide free basic energy for (select Yes or No for each. multiple allowed.)		
E.7	Coal	no
E.8	Gas	no
E.9	Paraffin	no
E.10	Candle	no
E.11	Solar	no
E.12	Other	no

Summary of Electricity / Energy FBS Provided							
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete E.13 only, Other values will populate from detail)							
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available							
		2009/10		2010/11		2011/12	
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.13	FBS provided by municipality (incl. wholly owned entities)	10,985	8,700,000	10,370	10,266,000	9,788	12,113,000
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	10,985	8,700,000	10,370	10,266,000	9,788	12,113,000
	Cost per HH per annum		792		990		1,238

Detail of Electricity / Energy FBS from Other Providers
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Electricity / Energy FBS Provided by another municipality									
(select the demarcation code from list for each municipality that provides Electricity / Energy FBS in your municipal area)									
		Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
				Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.14	FBS provided by								
E.15	FBS provided by								
E.16	FBS provided by								
E.17	FBS provided by								
E.18	FBS provided by								
E.19	FBS provided by								
E.20	FBS provided by								
	TOTAL			0	0	0	0	0	0

Electricity / Energy FBS Provided By Public Entity									
(Complete each one applicable)									
E.21	FBS provided by Eskom								
E.22	FBS provided by Non-Grid Provider								
E.23	FBS provided by Other								
	TOTAL			0	0	0	0	0	0
E.24	Electricity / Energy FBS Provided by Private Entity								
(Includes Public Private Partnerships PPP)									

FREE BASIC SERVICES FOR REFUSE - SOLID WASTE (completed by category A and B municipalities only) 2009/10 Budget Return

	2009/10	2010/11	2011/12	
R.1	How is refuse generally billed to the consumer (separate tariff of part of another)			
	Refuse Tariff			
R.2	How is Free Basic Service for refuse Provided			
	Refuse Tariff			
	Method of identifying poor households (choose Y or N for each of the options below)			
R.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)			
	No			
R.4	Application by customer (usually related to poverty measurement)			
	Yes			
R.5	Free basic to all households, increase rates for higher usage)			
	No			
R.6	Geographic targeting (e.g. poor areas)			
	No			
R.7	No. of households with refuse removed at least once a week	40,095	40,296	40,498
R.8	No. of households with refuse removed less than once a week	0	0	0
R.9	No. of households using communal refuse dump	0	0	0
R.10	No. of households using own refuse dump	0	0	0
R.11	No. of households with other rubbish disposal	5,893	5,922	5,951
R.12	No. of households with no rubbish disposal	0	0	0
	Total No. of households (must agree to total No. of households in municipal area - G.3)	45,988	46,218	46,449

Summary of Refuse FBS Provided

(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete R.13 only, Other values will populate from detail)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
R.13	FBS provided by municipality (incl. wholly owned entities)	11,111	11,000,000	12,380	13,000,000	11,965	14,000,000
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	11,111	11,000,000	12,380	13,000,000	11,965	14,000,000
	Cost per HH per annum		990		1,050		1,170

Detail of Refuse FBS from Other Providers

(HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Refuse FBS Provided by another municipality

(select the demarcation code from list for each municipality that provides Refuse FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
R.14	FBS provided by							
R.15	FBS provided by							
R.16	FBS provided by							
R.17	FBS provided by							
R.18	FBS provided by							
R.19	FBS provided by							
R.20	FBS provided by							
	TOTAL		0	0	0	0	0	0
R.21	Refuse FBS Provided by Private Entity							
	(Include Public Private Partnerships PPP)							

M. PROPERTY RATES**2009/10 Budget Return**

This information is being collected to assess readiness for implementation of the proposed new legislation on property rates

Please complete each section applicable.

Where a drop down list is provided, please select one of the alternatives.

All numbers to be expressed as whole numbers except FTEs and Rates in the Rand

Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff

Rates in the Rand should be expressed to 6 decimal places maximum

GENERAL

Are municipal by laws in place to give effect to rates policy ? (Y/N)	Yes
Is a municipal valuer appointed? (Y/N)	No
Number of assistant valuers used (Full Time Equivalents - FTE - expressed as a fraction)	35.0
Number of data collectors used (FTE)	154.0
Number of internal valuers used (FTE)	1.0
Number of external valuers used (FTE)	34.0
Number of additional valuers required to implement new system (FTE)	0.0
Is a valuation appeal board established? (Y/N)	No
How long will it take to implement a new valuation role? (select one)	12 months
Is the residential rate used to determine rate for other categories? (Y/N)	Yes

Summary for All Property Categories

Total number of properties	460,517
Total Value used for rating 2009/10 (Rand)	33,970,000,000
Total Land Value 2009/10 (Rand)	0
Total Value of Improvements 2009/10 (Rand)	0
Total Market Value 2009/10 (Rand)	34,985,000,000
Total Rate Revenue Budget 2009/10 (Rand)	151,200,000
Total Rate Revenue Expected to Collect 2009/10 (Rand)	142,884,000
Expecteded Collection Rate 2009/10 (%)	94.50%
Total Rate Revenue Budget 2008/09 (Rand)	131,104,000
Total Rate Revenue Expected to Collect 2008/09 (Rand)	126,000,000
Expected Collection Rate 2008/09 (%)	96.11%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return			
	Residential	Vacant Land	Business & Commercial	Industrial	
Do you currently levy property rates on this category? (Y/N)					
Total number of properties for category					
Are all properties currently valued? (Y/N)					
Estimated number of properties not valued. (answer if N to above)					
Number of Appeals in 2008/09					
Number of supplemental assessments					
Number of Appeals finalised in 2008/09					
Years since last valuation (select one)					
Frequency of valuation (select one)					
Method of valuation used for category (select one)					
Base of valuation (select one)					
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)					
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)					
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)					
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.004900		0.008220	0.008220	
Total Value used for rating 2009/10 (Rand)					
Total Land Value 2009/10 (Rand)					
Total Value of Improvements 2009/10 (Rand)					
Total Market Value 2009/10 (Rand)					
Exemptions/reductions/rebates (based on)					
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)	3,200,000		0	0	
Total Rate Revenue Budget 2009/10 (Rand)	90,500,000		20,000,000	20,000,000	
Total Rate Revenue Expected to Collect 2009/10 (Rand)	85,522,500		18,900,000	18,900,000	
Expected Collection Rate 2009/10 (%)	94.50%	0.00%	94.50%	94.50%	
Total Rate Revenue Budget 2008/09 (Rand)	80,386,144		16,574,463	16,574,463	
Total Rate Revenue Expected to Collect 2008/09 (Rand)	78,071,578		15,662,867	15,662,867	
Expected Collection Rate 2008/09 (%)	97.12%	0.00%	94.50%	94.50%	

PROPERTY RATES BY CATEGORY		2009/10 Budget Return			
	Public benefit organizations (i.e. Private schools, churches)	State-owned	Communal land/State trust land	Public service infrastructure	
Do you currently levy property rates on this category? (Y/N)					
Total number of properties for category					
Are all properties currently valued? (Y/N)					
Estimated number of properties not valued. (answer if N to above)					
Number of Appeals in 2008/09					
Number of supplemental assessments					
Number of Appeals finalised in 2008/09					
Years since last valuation (select one)					
Frequency of valuation (select one)					
Method of valuation used for category (select one)					
Base of valuation (select one)					
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)					
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)					
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)					
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)		0.012430			
Total Value used for rating 2009/10 (Rand)					
Total Land Value 2009/10 (Rand)					
Total Value of Improvements 2009/10 (Rand)					
Total Market Value 2009/10 (Rand)					
Exemptions/reductions/rebates (based on)					
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)		0			
Total Rate Revenue Budget 2009/10 (Rand)		12,700,000			
Total Rate Revenue Expected to Collect 2009/10 (Rand)		12,001,500			
Expected Collection Rate 2009/10 (%)	0.00%	94.50%	0.00%	0.00%	
Total Rate Revenue Budget 2008/09 (Rand)		10,524,784			
Total Rate Revenue Expected to Collect 2008/09 (Rand)		9,945,921			
Expected Collection Rate 2008/09 (%)	0.00%	94.50%	0.00%	0.00%	

PROPERTY RATES BY CATEGORY		2009/10 Budget Return		
	Agricultural	Mining Properties	Other	
Do you currently levy property rates on this category? (Y/N)				
Total number of properties for category				
Are all properties currently valued? (Y/N)				
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09				
Number of supplemental assessments				
Number of Appeals finalised in 2008/09				
Years since last valuation (select one)				
Frequency of valuation (select one)				
Method of valuation used for category (select one)				
Base of valuation (select one)				
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)				
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)				
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)				
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.001230			
Total Value used for rating 2009/10 (Rand)				
Total Land Value 2009/10 (Rand)				
Total Value of Improvements 2009/10 (Rand)				
Total Market Value 2009/10 (Rand)				
Exemptions/reductions/rebates (based on)				
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)	0			
Total Rate Revenue Budget 2009/10 (Rand)	8,000,000			
Total Rate Revenue Expected to Collect 2009/10 (Rand)	7,560,000			
Expected Collection Rate 2009/10 (%)	94.50%	0.00%		0.00%
Total Rate Revenue Budget 2008/09 (Rand)	7,044,147			
Total Rate Revenue Expected to Collect 2008/09 (Rand)	6,656,719			
Expected Collection Rate 2008/09 (%)	94.50%	0.00%		0.00%

M. COMPLETED BY:	
Name:	Kevin Carolus
Designation:	Accountant: Budget and Costing
Telephone number:	0218074648
Cell number:	
Your reference number:	
Who to contact in your absence:	Alain Cupido