

# Gene Louw Traffic College



The Gene Louw Traffic College (GLTC) is formally accredited by the Safety & Security Sector Education and Training Authority (SASSETA) and the South African Police Service (SAPS) as a training service provider for the Further Education and Training Certificate: Road Traffic Law Enforcement. GLTC meets all applicable South African Qualifications Authority (SAQA) requirements.

The SASSETA Accreditation Reference number is 061904000146.

QCTO Accreditation Reference number is QCTO/OQAC/17/00065

GLTC is also registered by the Road Traffic Management Corporation (RTMC) to facilitate Examiner of Vehicles (EOV) and Examiner for Driving Licences (EDL) training. The College is also an accredited official institution under the Firearms Control Act, 2000 (Act 60 of 2000).

#### Enquiries

Telephone: 021 983 1500

E-mail: [service@westerncape.gov.za](mailto:service@westerncape.gov.za)

Website: [www.westerncape.gov.za/gene-louw-traffic-college](http://www.westerncape.gov.za/gene-louw-traffic-college)

Postal address: Private Bag X 5, Brackenfell, 7561.



# Contents

Vision and values.....	1
Organisational structure.....	2
Staff.....	2
Brief history.....	3
College achievements .....	6
Traffic Officer qualification .....	7
Examiner for Driving Licences qualification.....	11
Examiner of Vehicles qualification .....	13
Short courses .....	15



# Vision and values

## Vision

To encourage a culture of life-long learning, enriching lives by creating an open society for all.

## Values

We are committed to acknowledge and respect the diversity of, and have compassion for one another, display integrity, and are approachable and transparent.

We endeavour to manifest self-discipline that will cultivate passion and innovation, resulting in a positive image.

We aspire to grow and develop so as to be recognised as an efficient and professional team providing excellent service.



## Gene Louw Traffic College



## Organisational structure



## Staff

**Head of College: Jacqueline Tweedie**

### Senior Management

*Chief Provincial Inspectors*

C Nyman	Training Co-ordinator / Specialised Training - SP
BU Singh	Examiner of Vehicles - EOY
D Belelie	Examiner for Driving Licences - EDL
D Smit	Traffic Officer Training - TO

### Training Practitioners/Facilitators

*Principal Provincial Inspectors (Facilitators may be allocated from time to time to different components)*

EOV	Z Kona RJ Damans C Vermeulen N Chetty
EDL	K Pheiffer M Molefe K Bailey A February
SP	A Barnardo MP Mpiti
TO	M Langenhoven J Johannes F Cronje

### Administration

Reception	Administration Clerk	Vacant
Training Administration	Training Administration Clerk	S. Philander A Betha
Registry Clerk		A. de Waal
Administration	Administration Manager	L. Phillips
	Administration Officers	J. Adams C. Lewin J. Baugaard
	Administrative Clerk	A. Magazi
	Driver	S. Mfunda
	Factotum	Mr. Z. Mjiqiza
	General Assistants	Vacant Z. Pakkies Z Tyholweni I Van der Ventel



## Brief history

The Gene Low College was officially opened on 15 September 1989 and the first Head of College was L. Geldenhuys. P. de Villiers was the head of Traffic Officer Training; I. du Plessis was the supervisor of Examiner for Driving Licences training and D. North was the supervisor of Examiner of Vehicles training. Since then, the College has excelled by training many traffic officers, municipal police officers, EOV and EDL officers throughout the Western Cape and in South Africa more broadly.

Training period for traffic officer course was initially 3 months. Thereafter it was extended to 6 months and eventually 12 months.

The first course for traffic officers consisted of 11 trainees.







**Front parking area of Gene Louw Traffic College**



## College achievements

In November 2013, at the Road Traffic Management Corporation Conference held in East London, GLTC received the national "Best Traffic Training Centre" award.

At this event, staff members of the College received the following awards:

- Best Education and Training Development Practitioner.
- Most Innovative Idea.
- Most Promising New Facilitator; and
- Going the Extra Mile Award.



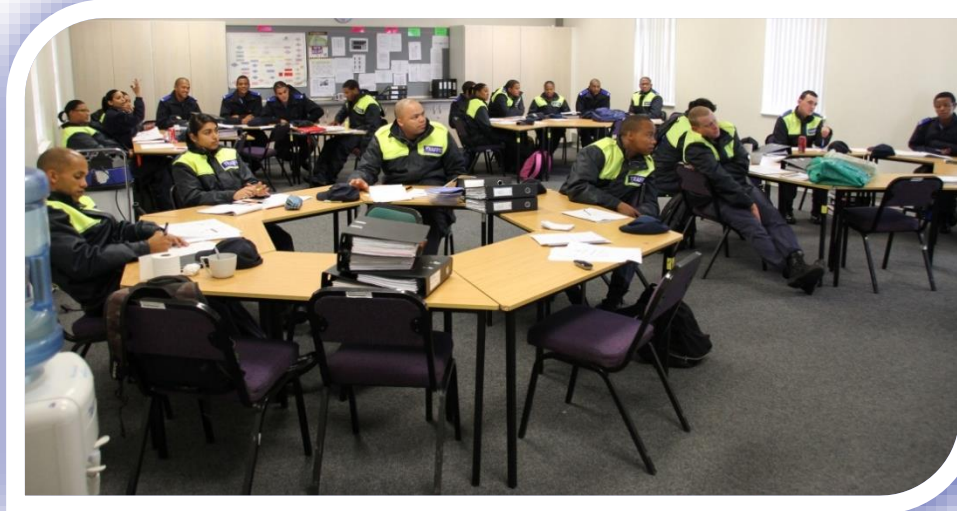
## Traffic Officer qualification

GLTC offers accredited training over 12 months towards the Further Education and Training Certificate: Road Traffic Law Enforcement.

### Curriculum

#	Unit standard	Description
1	119462	Engage in sustained oral/ signed communication and evaluate spoken/ signed text
2	9016	Represent analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts
3	120476	Adhere to professional conduct and organisational ethics
4	117705	Demonstrate knowledge of the Firearms Control Act 2000 (Act No 60 of 2000) applicable to possessing a firearm
5	1199	Handle and use a handgun
6	123515	Handle and use a handgun for business purposes
7	256519	Demonstrate an understanding of the legislative framework for road traffic law enforcement
8	256527	Apply knowledge of road traffic legislation pertaining to traffic officers, road users and vehicles
9	243263	Demonstrate knowledge and understanding of anti-corruption issues in the Public Sector
10	116534	Carry out basic first aid treatment in the workplace
11	120486	Demonstrate physical defensive restraining techniques
12	256518	Examine vehicle fitness at the roadside
13	256520	Control traffic
14	256524	Use traffic law enforcement equipment
15	256523	Apply knowledge of legislation regarding dangerous goods and substances conveyed by road
16	120331	Demonstrate knowledge pertaining to fires in working places
17	256525	Apply knowledge of the National Land Transportation Transition Act
18	256517	Demonstrate understanding of the Administrative Adjudication of the Road Traffic Offences Act
19	256521	Evaluate loads on vehicles
20	119035	Isolate and secure a scene
21	11981	Attend to and manage a collision scene





## Trainees: Traffic Officer training

### Assessment

Assessments of practical and theoretical competence are determined by the applicable RTMC and SASSETA policy guidelines described below.

Course	Theory	Practical	Pass with distinction	Supplementary
Traffic Officer	Competency in all the assessment criteria of all unit standards relating to theoretical aspects of training	Competency in all the assessment criteria of all unit standards relating to practical aspects of training	Obtain at least 75% in all written assessments Outcomes-based education (OBE). Outcomes/competency only (points are allocated in summative assessments under the auspices of the RTMC)	OBE – Competency only If Not Yet Competent (NYC) the applicable specific outcomes are addressed

### Course duration and class sessions

The GLTC Traffic Officer training takes place over 12 months, Monday to Friday 07:30 – 16:00, with trainees expected to work additional time after hours for operational training.

# Entry requirements

- <sup>1</sup>Already employed by either Western Cape Government or Local Authority
- Not older than 35 years.
- Holder of a Grade 12 certificate or equivalent – National Qualifications Framework (NQF) Level 4.
  - Grade 12 Subjects Mathematics = above 50%, English Language = above 50%
- Persons contracted to a provincial or local authority extending over the duration of the training period (no private applications will be considered).
- No criminal record or any pending cases against the applicant.
- Medically, physical, and mentally fit and competent to perform applicable tasks and duties; and
- Holder of a Code B driver's licence (manual transmission) (learners' licences are not accepted).

<sup>1</sup> Gene Louw Traffic College does not train private individuals. Thus, with the Western Cape Government you first apply for the job as a Traffic Officer when advertised, when your application is successful, thereafter you will be sent for training.

NB: Any person with non-South African qualifications must have these qualifications evaluated by SAQA before applying for the GLTC Traffic Officer training course.

## Best achiever legal unit standards

This award is given to the trainee who has obtained the highest average marks for the legal unit standards summative assessments conducted under auspices of the RTMC.

## Best achiever NRTA unit standards

This award is given to the trainee who has obtained the highest average marks for the National Road Traffic Act (NRTA) summative assessments conducted under the auspices of the RTMC.

## Best achiever on firearm unit standards

This award is given to the trainee who was the most accurate shot and who has obtained the highest mark for summative assessments of firearm-related unit standards.

## Best achiever on road transportation-related unit standards

This award is given to the trainee who has obtained the highest average on the evaluate loads on vehicles, transportation of dangerous goods and National Land Transportation Act unit standards summative assessments.

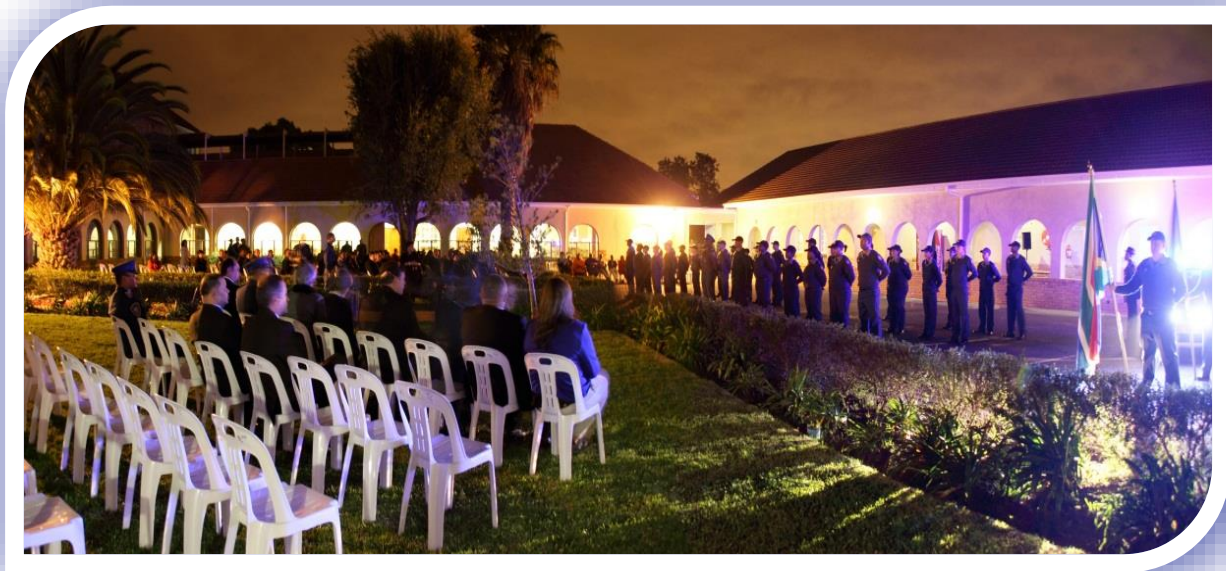


### **Best physical training and practical achiever**

This award is given to the trainee who performed best in physical training and excelled in the practical application of various unit standards.

### **Best overall achiever**

This award is given to the trainee who performed best on average across all training and assessments.



## **Traffic Officer Graduation Parade**



# Examiner for Driving Licences qualification

## Course objective

To provide EDL training in accordance with the curriculum and assessment criteria set by the RTMC and SASSETA, i.e., to capacitate trainees to assess the competence of applicants wishing to obtain driving licences. EDL grades and applicable powers

Grade of Examiner	Vision testing apparatus and facilities	e-Natis computer systems	Electronic motorcycle testing apparatus	Facilities for learners' licence tests	Yard test			Road test	Vehicle code
					Light motor vehicle	Heavy Motor Vehicle	Motor-cycle		
F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
E (L)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	B
C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	B; A1; A
B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	B; C; C1; EB; EC1; EC
A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A; A1; B; C; C1; EB; EC1; EC

The EDL course is structured into four modules corresponding to the four EDL grades listed above. Each module builds on the previous one, and trainees must successfully complete a module before they may register for the next one. In addition, EDLs must hold valid driving licences for each category of vehicle in the table above.



## Assessment

- To qualify as an EDL, a trainee must successfully complete the summative EDL assessment and practical examination of competence.

Trainees require a mark of **50%** for theory finals and **75%** for practical finals in order to pass a module. Once they have successfully completed the course, graduates must register as EDLs before they may undertake vehicle licence testing.

## Course class sessions

GLTC's modular EDL training takes place from Monday to Friday from 08:00 to 16:00.

## Entry requirements

- Grade 12 certificate.
- Permanent employment at a provincial or local authority.
- No criminal record; and
- Valid driving licence for the category/ categories of vehicle covered in a specific EDL course module.

NB: Any person with non-South African qualifications must have these qualifications evaluated by SAQA before applying for the GLTC Traffic Officer training course.





# Examiner of Vehicles qualification

## Course objective

To provide EOV training in accordance with the curriculum and assessment criteria set by the RTMC and SASSETA, i.e., to capacitate trainees to examine the vehicles and assess vehicle fitness.

## EOV grades and applicable powers

EOV Grade	Goods vehicles GVM* less than 3 500 kg	Goods vehicles GVM* more than 3 500 kg	Buses GVM* less than 3 500 kg	Buses GVM* more than 3 500 kg	Minibuses	Light motor vehicles	Motorcycles
A	☑	☑	☑	☑	☑	☑	☑
B	☑	☒	☑	☒	☑	☑	☑
C	☑	☑	☑	☑	☑	☑	☒
D	☑	☒	☑	☒	☑	☑	☒

\* Gross vehicle mass. (All above manual vehicle transmission)

Additional codes to be added to this table.

## Course topics

- Communication and human relations;
- Applicable legislation;
- Certifying vehicle roadworthiness;
- Compliance of equipment and fittings fitted outside a vehicle;
- Dimensions of vehicles for roadworthiness;
- Retro-reflectors and reflecting material;
- Lamps and lighting;
- Drawing equipment and body works;
- Inspection of the passenger compartment;
- Inspection of vehicle undercarriages;
- Brakes on vehicles;
- Passenger-carrying vehicles; and
- Motorcycles.

## Assessment

The theoretical and practical knowledge of trainees is assessed. Once they are found to be competent, graduates can register as Grade A or Grade B EOVs (see table).



## Course class sessions

GLTC's EOV takes place from Monday to Friday from 08:00 to 16:00.

## Entry requirements

- Grade 10 certificate.
- Permanent employment at a provincial, local or private vehicle testing centre.
- No criminal record; and
- Valid driving licence for the categories of vehicle described in the table above.

NB: Any person with non-South African qualifications must have these qualifications evaluated by SAQA before applying for the GLTC Traffic Officer training course.



## EOV PIT AREA



## Short courses

Gene Louw Traffic College offers various short and refresher courses to provide employers and employees in the traffic community with opportunities to keep abreast of legislation and new technology.

These courses include:

Course	Duration	Compliance to
Overloading control	1 week	Minimum of 10 persons per training intervention
Motor vehicle inspectors' course	2 weeks	Minimum of 10 persons per training intervention
Speed training	3 days (dependent on the number of attendees)	Minimum of 10 persons per training intervention
Roadside examination of vehicles	1 week	Minimum of 10 persons per training intervention
National Land Transport Act training	1 week	Minimum of 10 persons per training intervention
Dräger operator training	15 days' complete course / 3 days (refresher)	Minimum of 10 persons per training intervention
Traffic Officer refresher training	Dependent on clients' request	Minimum of 10 persons per training intervention
On site gap analysis	Dependent on clients' request	Minimum of 10 persons per training intervention
EOV refresher training	Dependent on clients' request	Minimum of 10 persons per training intervention
K53 (EDL) refresher training	Dependent on clients' request	Minimum of 10 persons per training intervention
Traffic warden training	Dependent on clients' request	Minimum of 10 persons per training intervention
Firearm competency	2 weeks	Minimum of 10 persons per training intervention
Firearm refresher training	Determined by the level of competency	Minimum of 10 persons per training intervention



Western Cape  
Government  
**FOR YOU**

