

**WESTERN CAPE-QUARTERLY PERFORMANCE REPORTS: 2024/25
WESTERN CAPE LIQUOR AUTHORITY**

Programme / Sub programme / Performance Measures	Frequency	Target for 2024/25 as per Annual Performance Plan (APP)	1 st Quarter Planned output as per APP	1st Quarter Actual output - validated
Component 1: Liquor Licensing Administration				
Percentage of permanent and secondary licence applications received by the Liquor Licensing Administration processed within prescribed timeframes.	Quarterly	100	100	96.01
Percentage of licence applications processed via our online portal	Annually	25	-	-
Percentage of licensees meeting the criteria in Section 64(1) of the Act that are subjected to the non-automatic renewal process.	Quarterly	100	-	-
Component 2: Liquor Licensing Tribunal				
Percentage of permanent and secondary licence applications considered by the Liquor Licensing Tribunal within the prescribed time frames	Quarterly	100	100	99.64
Percentage of section 73 reports referred to the Tribunal.	Quarterly	100	100	97.78
Percentage of all enforcement matters considered by the Liquor Licensing Tribunal within 60 days of referral	Quarterly	100	100	100
Percentage of compliance to Liquor Licensing Tribunal fines issued.	Quarterly	100	100	50
Percentage of section 64 non-automatic renewal matters finalised by the Liquor Licensing Tribunal by 31 December.	Annually	95	-	-
Component 3: Inspectorate: Compliance and Enforcement				
Percentage of valid licences at the beginning of the financial year that are inspected by the end of that financial year.	Quarterly	95	25	38.96
Number of enforcement operations conducted with other agencies.	Quarterly	280	60	79
Percentage of complaints received finalised within two (2) months.	Quarterly	95	95	96.36
Number of inspections conducted focused on under-age drinking and access to restricted areas.	Quarterly	2400	400	805
Percentage of new licensed premises to be inspected within three (3) months after issuing of licence.	Quarterly	95	95	93.91
Percentage of licensed outlets within the ABT areas inspected quarterly.	Quarterly	95	95	100
Number of Situational Analysis Reports for local municipalities and the City of Cape Town Sub-council submitted to the LLT for consideration.	Quarterly	25	6	6
Component 4: Communication, Education and Stakeholder Relations				
WCLA Annual Communication and Awareness Plan developed	Annually	1	1	1
Number of Liquor Consultants Forum engagements facilitated.	Quarterly	4	1	1
Number of campaigns conducted targeting licence holders in understanding their roles and responsibilities as licensed outlets and the impact of liquor on priority groupings such as women, youth and children.	Quarterly	2	-	-
Number of campaigns developed targeting communities on their role in influencing the determination of public interest.	Quarterly	2	-	-
Component 5: Finance				
Percentage expenditure in relation to the allocated budget*	Quarterly	98	98	69.49
Percentage of invoices paid within 30 days after receipt of invoice	Quarterly	100	100	99.31
Audit opinion from Auditor-General of South Africa	Annually	Unqualified Audit Opinion	-	-
Component 6: Corporate Services				
Number of Annual Performance Plans (APP) published	Annually	1	-	-
Number of quarterly performance reports submitted to DotP	Quarterly	4	1	1
Number of quarterly performance reports submitted to Custodial department	Quarterly	4	1	1

Information submitted by CEO: Mr. S George

Telephone No: 021 204 9710