

**MEETING OF HERITAGE WESTERN CAPE,
INVENTORIES, GRADING AND INTERPRETATION COMMITTEE**

Approved Minutes of a meeting of the Inventories, Grading and Interpretation Committee of Heritage Western Cape held on 20 August 2015, at 09H30 in the 3rd Floor Boardroom at the Offices of the Department of Cultural Affairs and Sport, Protea Assurance Building, Greenmarket Square, Cape Town

1. Opening and Welcoming

The Acting Chairperson, Ms Laura Robinson, opened the meeting at 09h40 and welcomed everyone present.

2. Attendance

Inventories, Grading and Interpretation Committee:

Mr Ignatius de Swardt
Mr Stefan de Kock
Dr Stephen Townsend
Ms Maureen Wolters
Ms Quahnita Samie
Mr Rowen Ruiters
Ms Laura Robinson

HWC Staff

Ms Jenna Lavin
Ms Lithalethu Mshoti
Ms Penny Meyer

Visitors

Ms Anneleen Vorster
Mr Dean Thomas
Ms Kate Handley
Ms Sarah Winter
Mr Ashley Lillie

Observers

Mr Chris Snelling

3. Apologies

Dr Errol Myburg
Dr Antonia Malan

4. Disclosure of Interest

5 Approval of the agenda

The Committee resolved to approve the agenda dated 20 August 2015 with one additional item.

6. Approval of the previous minutes dated 9 July 2015

The Committee resolved to approve the minutes dated 9 July 2014 with no amendments.

7 Confidential matters

7.1 None

8. Administration Matters

8.1 Guide to Monuments and Memorials

It was noted that:

- Numerous comments had been received during the public participation process and these had been included in version 6 of the document which had then been discussed by the committee.

DECISION

The Committee agreed to recommend the guide to Monuments and Memorials Version 6 for approval by HWC Council subject to final discussion of 1B page 2.

JCL/PM

8.2 Guide to grading

DECISION

It was agreed that this document is superseded by document on item 8.3.

8.3 Draft Implementation of Heritage Management at a Local Authority level

JCL gave some background information on this matter

In the discussion it was noted that:

-

DECISION

It was agreed that this document will replace the previous draft guidelines for grading and that it would be tabled at Council with the recommendation that it be advertised for public comment.

JCL

9. Appointments

9.1 Item 12.1 Prince Albert Water Furrow: 10:30

9.2 Item 12.2 Elandsberg: 11:30

10. Surveys

10.1. Church Street, Tulbagh Heritage Area (draft guidelines)

It was noted that there has been no progress on this matter.

JCL

10.2 Swartland, Rural Heritage Survey

In the discussion it was noted that a site inspection is still to be arranged.

JCL

10.3 Theewaterskloof Spatial Development

JCL gave some background information in this matter

DECISION

It was agreed that SDK and MW would work through the SDF and provide comments to the Committee members within a period of three weeks. It was also agreed that JCL should meet with the local authority urgently.

JCL

10.4 George Survey

JCL gave some background information in this matter

In the discussion it was noted that:

- Correspondence had been received by the George Heritage Trust as well as the Matrix consultants regarding the George Survey.

DECISION

It was agreed to await submission of the revised George Survey compiled by the Matrix.

11. GRADING OF PREVIOUS NATIONAL MONUMENTS

11.1 None

12. NOMINATIONS OF PROVINCIAL HERITAGE SITES.

12.1 Prince Albert Water Furrow

In the discussion it was noted that:

- It was proposed that a very simple management plan be developed which would include exemptions from application processes.
- The legal adviser should be approached in view of lack of clarity on the effect of different ownerships of the Furrow.

DECISION

It was agreed to recommend the declaration of Prince Albert Water Furrow as a PHS in principle, subject to further discussion on ownership and management.

JCL

12.2 Proposed Elandsberg Provincial Heritage Sites

The consultants Mr Ashley Lillie and Ms Winter were present and the document entitled Delineation Report dated August 2015 and the letter from Smith Ndlovu Summers Attorneys, dated 19 August 2015, were tabled.

DECISION

It was agreed that the property be recommended to HWC Council for declaration as PHS with the boundaries as indicated at Figure 1 and that the CMP would be submitted as soon as possible.

JCL

13. De-proclamation of existing Provincial Heritage Sites.

13.1 None

14. OTHER MATTERS

14.1 Table Mountain PHS Conservation Management Plan

It was noted that this matter will be held over to a future meeting.

JCL

15. DATE OF NEXT IGIC MEETING: 22 October 2015

16. CLOSURE 12H00

Approved