



**AWARD CATEGORY: AFTER SCHOOL GAME CHANGER**

**After School Arts and Culture Coaching Excellence**

The Department, together with the After School Game Changer, wishes to recognise excellent practitioners/ coaches working with learners in after school programmes at schools, centres and NGOs across the province.

**Criteria**

- Learner retention - maintain a cohort of learners attending regularly and consistently with records
- Quality programming – provision of a structured programme
- Building mastery such as
  - participation in showcases and/or
  - Eisteddfods and/or
  - documented accolades
- Stakeholder support - views of principal, manager, parents, learners and any partnerships crowded in with external stakeholders/ organisations
- Personal motivation and wider goals of coach – displaying commitment to addressing poverty and the challenges facing Western Cape youth

**AWARD CATEGORY: ARCHIVES**

**1. Emerging Leader in Archives and/ or Records Management**

This award recognises the efforts of an upcoming young leader/ professional / researcher / scholar who has made his or her mark in the archives and/ or records management fields. The target group is young adults between the age of 25 and 35 years.

**Criteria**

- Archives and/ or records management practices/tasks performed taking archival and/or record management principles into account
- Proof of all documents or tasks being completed to ensure good practices
- Innovative ways of using archival records / or promoting records management

- Opportunities created /initiatives intended to create awareness, improve, strengthen and sustain the archives/or records management profession

## **2. Best Researcher Contributing to Archival Heritage**

This award recognises an individual researcher or organisation that made a significant contribution to research using archival records to improve knowledge and understanding of the heritage footprint in the Western Cape.

### ***Criteria***

- Number of years involved in the use of archival heritage
- Explanation of the contribution to archival heritage, such as research, writing/ publications / masters and doctoral outputs in using archival sources, archival material donations, workshops and/or presentations, promoting archives through archival projects or productions
- Documentary evidence of archival contribution as supporting documents

## **AWARD CATEGORY: ARTS, CULTURE AND LITERATURE**

### **GENERAL GUIDELINES**

The adjudication panel will take the following guidelines into account when considering arts and culture award nominations:

Community impact – the extent to which the nominee has proven measurable, tangible results that demonstrate social inclusivity, enhanced awareness and an integration of the arts and activities

- Innovation – the extent to which the nominee has been innovative and creative in his/her approach to the identified arts and culture discipline/practice or preservation
- Talent identification – the extent to which the nominee identifies talent in arts and culture
- Targeting of high priority focus areas – the extent to which the nominee addresses such issues as:
  - job creation
  - youth at risk
  - skills transfer
  - training or
  - audience development in a discipline.

- Youth development – the extent to which the nominee's works with young artists/practitioners or young audiences with an educational and developmental outcome
- Technical and creative aspects – the extent to which the nominee addresses the technical as well as the creative aspects of a genre

## **CATEGORIES**

Nominations are invited for people or organisations in the Western Cape who are making a significant contribution in the following categories:

### **1. Outstanding Contribution of an Artist to Literary Works such as Poetry, Prose and Play/script-writing**

#### ***Criteria***

- The contribution can be in the areas of development and publication of individual literary works
- The use of literary works in community development, the promotion of local literary artists and productions
- Must be original works

### **2. Best Visual, Performing and Literary Arts Project Contributing to Support People Living with Disability**

#### ***Criteria***

- Resources developed that can assist people living with disability to partake in the arts
- Innovative activities which afford disabled persons the opportunity to produce products for the arts
- Programmes which give disabled persons an opportunity to express themselves through the arts

### **3. Most Innovative Community Arts and Culture Project**

#### ***Criteria***

- Shows innovation – something unique
- Type of innovation could attract interest beyond the project per se
- Provides employment/ learning/ economic opportunities
- Ability to show the outcome/impact of the project
- Ability to prove its innovation in the creative, social and economic field

### **4. Youth/ Young Artist of the Year Award**

#### ***Criteria***

- Nominations are invited for youth/ young artists of the year in the age category up to 35 years
- The nominees will be young artists, who have excelled in the identified discipline
- Received some level of provincial or national recognition
- Role models to other young artists in their field and whose work have made a social impact in their communities

## **5. Community Arts Festival of the Year**

### ***Criteria***

- Nominations are invited from arts festival organisers who have implemented arts festivals that have promoted local artists
- Developed new audiences and have broad community involvement
- Fostered social inclusivity across various sectors of communities
- Promoted and preserved various art forms
- Stimulated economic opportunities
- Have resulted in producing products for the arts market
- Created economic opportunities for artist and service providers in the creative industries value chain

## **6. Contribution to Visual Arts** (including public arts, audio-visual and interactive media, photography, film and video, design and creative spaces, fashion, graphic and landscape design)

### ***Criteria***

- The focus will be on the positive impact that the visual art or visual art project has on communities
- The extent of the national/international recognition and promotion of the visual art or visual arts projects
- The capacity of the visual arts or visual arts project to contribute to local content development and cultural narratives
- Whether there has been an element of skills transfer
- Exemplifies the power of public art to enhance connections between people, place and culture
- Includes a public engagement component and the artwork - whether permanent or temporary - is accessible to the public
- Facilitates community-building, cultural development, and community animation

## **7. Contribution to the Promotion and Preservation of Cultural Activities and Indigenous Art Forms**

### ***Criteria***

- The extent to which the project/product reflects the intellectual capital of a community or individual.
- Activity has broad community involvement
- There is evidence of the practice/art form which could be accessed
- Activities/ art form has impacted communities

## **AWARD CATEGORY: LANGUAGE**

### **1. Neville Alexander Award for an Outstanding Contribution towards the Promotion of Multilingualism**

Nominations are invited for people or organisations making a significant contribution to improving communication between the different official language communities in the Western Cape, i.e. Afrikaans, English and isiXhosa.

### **2. A Project that Promotes South African Sign Language or the Marginalised Indigenous Languages of the Western Cape.**

Nominations are invited for people or organisations who made a significant contribution to developing or increasing awareness of marginalised indigenous languages (other than the official languages), including South African Sign Language.

### **3. Significant Contribution to Language Development**

Nominations are invited for people or organisations who made a significant contribution to developing one of the official languages of the Western Cape. Possible examples of projects and activities include terminology development, dictionary development, language standardisation and research.

## **AWARD CATEGORY: LIBRARIES**

Nominations are invited for people or organisations who made a significant contribution to the culture of information access, reading and life-long learning:

### **1. Library Volunteer of the Year**

Nominations are invited for people in the Public Library sector who have selflessly contributed their personal time, expertise and assistance resulting in improved library service delivery in the Western Cape.

### **Criteria**

- Range of tasks performed (Mending, Shelving, Programmatic support, etcetera's)
- Number of hours volunteered per month
- Number of years serving as a volunteer
- Short description of the impact of volunteer's contribution (e.g. longer library opening hours, increased access and usage)
- Supporting documentation such as photographs, statements/testimonials by Librarian in Charge, co-workers or library Users

## **2. Public Library Friends of the Year**

Nominations are invited for organisations operative in the Public Library Service Sector who have selflessly contributed their time, expertise, manpower and professional assistance resulting in improved Public Library Service delivery

### **Criteria**

- Range and number of programmes and projects facilitated/supported by the Friends (Outreach, Funding, IT, Reading, Information Access, Spelling Bee)
- Number of additional working hours facilitated for the library linked to type of operational support intervention
- Total amount of funds raised and how spent
- Short description of the impact of contribution (e.g. longer library hours, increased usage; innovative solutions proffered)
- Accurate record of proceedings (agenda, minutes, etcetera's)
- Short description of the social impact and outcomes of your contribution (e.g. longer library hours, increased library usage; broader range of information access; improved aesthetics)
- Supporting documentation such as brochures, testimonials, press clippings, flyers, audit report and photographs

## **3. Substantial Contribution Towards the Development and Advancement of Reading and Literacy (including IT literacy)**

Nominations are invited for people or organisations that made a substantial contribution in the fields of reading and literacy empowerment. This can include IT literacy

### **Criteria**

- Range and number of programmes and projects facilitated/supported
- Short description of the impact of your contribution
- Short description of the social impact and outcomes of your contribution

- Supporting documentation such as brochures, testimonials, press clippings, flyers and photographs.

#### **4. Contribution towards the Advancement of Books in Indigenous Languages**

Nominations are invited for authors or organisations that made a substantial contribution towards the development of books in indigenous languages, as well as the advancement of its continued usage

##### ***Criteria***

- Publishing indigenous languages (e.g. number of titles; first titles published)
- Empowering local talent (e.g. literary creative writing workshops)
- Target area of material published (preschool, primary, study, etc.)
- Type of material produced (study guides, translations, original works, etc.)
- Supporting documentation such as brochures, testimonials, press clippings, flyers and photographs

#### **5. Prolific User of Library Material**

Nominations are invited of library users who have made sustained use of public libraries, which assisted, and continue to assist them in achieving their life objectives.

##### ***Criteria***

- Description of the person's usage of and involvement with the library, for example frequency and number of library books borrowed, years of library usage, frequency of library visits, or any other indicators of exceptional usage of the library
- Demonstration of how, through supporting documentation, sustained library use has impacted on the quality of his or her life

#### **6. Young Writer of the Year Award**

Nominations are invited for outstanding work of fiction, non-fiction or poetry published by young authors

##### ***Criteria***

- The author must be under the age of 35
- Both published and self-published books may be entered

## **AWARD CATEGORY: MUSEUMS, HERITAGE AND GEOGRAPHICAL NAMES**

### **1. Contribution to Research, Awareness and Public Advocacy about the Standardisation and Name Changes of Geographical Features**

#### ***Criteria***

- Contribution to research on geographical names
- Evidence of comprehensive research as part of the geographical names change process
- Short description of the positive contribution and social impact must be provided
- Supporting documentation such as reports, testimonials, brochures, press clippings, flyers, photographs, etcetera should be included.
- Creating awareness about neglected history or languages through the advocacy of geographical names
- Evidence of inclusive public consultation as part of the geographical names change process

### **2. Contribution to the Promotion of Social Inclusion**

#### ***Criteria***

- Demonstrates the involvement and interaction of historically excluded communities in museum, heritage and geographical names activities
- Exhibitions, collections or public programmes reflect the diversity of local communities
- Allow different generations and cultures to meet and share experiences
- Models best practise to other museums, heritage sites and geographical names features in terms of sustainable community participation
- Short description of the positive contribution and social impact must be provided
- Supporting documentation such as reports, testimonials, brochures, press clippings, flyers, photographs, etcetera should be included

### **3. Best Innovative Project in the Field of Museums, Heritage and Geographical Names**

#### ***Criteria***

- Promoting access and integration of museums, heritage sites and geographical names into the community, particularly people living with disabilities, or those previously excluded from such activities



- Engages in substantial community participation or partnerships and promotes diversity in audiences
- Models best practice to other museum and heritage institutions in terms of educational or public programmes
- Short description of the positive contribution and social impact must be provided
- Supporting documentation such as reports, testimonials, brochures, press clippings, flyers, photographs, etcetera should be included

#### **4. Active Volunteer of the Year in the Museums, Heritage and Geographical Names Sector**

##### **Criteria**

- Outstanding contribution to a museum project, heritage resources management or geographical names process
- Demonstrates sacrificial commitment of time and energy to museums, heritage and geographical names projects or programmes
- Short description of the positive contribution and social impact must be provided
- Supporting documentation such as reports, testimonials, brochures, press clippings, flyers, photographs, etcetera should be included

#### **5. Contribution by a Conservation Body, Heritage Organisation, Museums towards the Promotion of Local History, Heritage or Renaming of Geographical Features**

##### **Criteria**

- Range and number of programmes or projects developed or supported within the last twelve months that promote heritage conservation in the Western Cape.
- Short description of the positive conservation and social outcomes of the conservation body or organisation's contribution that promotes heritage protection and conservation in the Western Cape.
- Supporting documentation such as reports, testimonials, brochures, press clippings, flyers, photographs, et cetera should be included.

#### **6. Best Contribution to the Protection and Conservation of a National, Provincial or Locally Protected Heritage Site**

##### **Criteria**

- The identified activity or project must be within the last twelve months
- The activity or project must clearly demonstrate the positive impact of the work on the protection and conservation of the heritage resource.
- details must be provided in respect of site, i.e. site name, coordinates, locality photographs, site status (i.e. national heritage site, provincial heritage site or site of local significance)

- Details must be provided outlining the nature of the contribution and how such work has made an impact to the protection and conservation of the heritage site.
- Short description of the positive conservation outcomes, particularly where it relates to the broader benefit of heritage conservation in the Western Cape
- Supporting documentation such as reports, testimonials, brochures, press clippings, flyers, photographs, et cetera should be included